

American Hotel & Lodging Association - Financial Management Committee
 Uniform System of Accounts for the Lodging Industry 11th Revised Edition

Clarification 11-02

Update of Revenue & Expense Guide Classification

Reason for this Clarification

Part I of the 11th Revised Edition of the USALI indicates where certain revenues and expenses should be classified in the narrative for each departmental schedule. To assist readers Part IV Revenue and Expense Guide lists many revenue and expense items along with the name of the account classification and department they are applicable to.

The Financial Management Committee (“FMC”) has determined that certain Revenue and Expense Guide references are not consistent with the classification described in the Part I departmental narrative.

The FMC maintains that where an inconsistency exists between related parts of the USALI, the references in Part I (the Operating Statement) are taken to be correct.

This clarification identifies the known inconsistencies and provides revised guidance as to which account classification should be used in each instance.

Financial Management Committee Guidance

Item	Department	Inconsistent Account	Location Page	Page	Department	FMC Account Guidance	Per Reference
Room Upsell Charges	Rooms	Other Rooms Revenue	239	244	Rooms	Room Segment Revenue	FAQ
C02 for soft drink mix	F&B	Cost of Beverage Sales	252	306	F&B	Cost of Food Sales	30
LAN/WAN e-mail hardware, small value purchases	Info & Telecom	Information Security	267	317	Info & Telecom	Information Systems	99
PCI compliance costs	Info & Telecom	Information Systems	276	317	Info & Telecom	Information Security	99
Payroll, bonus pay (discretionary)	Mult. Depts.	Supplemental Pay	273	n/a	Mult. Depts.	Bonuses & Incentives	18
Payroll, incentive pay (discretionary)	Mult. Depts.	Supplemental Pay	274	n/a	Mult. Depts.	Bonuses & Incentives	18
Business improvement district (bid) assessment or tax	Non Op. I&E	Real Estate Taxes	249	320	Non Op. I&E	Other Taxes & Assessments	122
Wall covering repairs, minor replacements	POM	Painting and Decorating	289	325	POM	Painting & Wallcovering	115
Paint and ancillary chemicals - account naming issue - consistency	POM	Painting and Decorating	n/a	325	POM	Painting & Wallcovering	115
Paint brushes/rollers/sprayers and other supplies - account naming issue - consistency	POM	Painting and Decorating	n/a	325	POM	Painting & Wallcovering	115
Painting, contracted - account naming issue - consistency	POM	Painting and Decorating	n/a	325	POM	Painting & Wallcovering	115
Music Copyright (ASCAP, BMI, SESAC)	F&B	Licenses & Permits	268	308	F&B	Music & Entertainment	36
Preopening Expenses	Balance Sheet	Other Asset-Preopening Expenses	154	n/a	Interest, Depreciation & Amortization	Amortization (expense as incurred)	162
Transporting Guests - account naming issue - consistency	Golf	Transportation	50	n/a	Golf	Guest Transportation	50
Average Length of Stay	Rooms Operating Metrics	Not applicable	198	n/a	Rooms Operating Metrics	Do not multiply by 100	n/a

Further Guidance

The FMC may from time to time update this Clarification 11-02. Future updates to this document will be indicated by version numbers and dates.

Issue Date

The issue date for Clarification 11-02 is June 1, 2016.